

vidiva:

{fin-tech that cares;}

CANDIDATE DATA PRIVACY NOTICE

Version 1.1 - Updated on 29 Sep 2021

1. Purpose

This Candidate Privacy Data Notice explains what personal information Vidiva Technology Joint Stock Company (Vidiva/we/us/our) collect when you apply for a job at Vidiva and how we use it.

If you have any concerns or want to contact us, please send your questions to us by:

- Email at careers@Vidiva.vn;
- Hotline at (84) 28 7308 4382;
- Letter to address: Level 22, Lim Tower 3, 29A Nguyen Dinh Chieu Street, Da Kao Ward, District 1, Ho Chi Minh City, Vietnam.

2. What information do we collect about you?

When you apply for a position at Vidiva on Vidiva's website, we may ask for:

- Your full name and contact details (address, phone number and email address).
- The type of work you're looking for.
- Your work and educational history (in your CV).
- Details of your current and/or desired salary and other things relating to benefits.
- Your current resignation notice period (if any).

After we receive your application, we will also collect the following information if we invite you for an interview:

- Details of any special needs you want us to know about, so we can make adjustments for your interview.
- Any other information you give us we make through interviews that are relevant for your application.
- Information about former managers or colleagues you want us to contact as referees when we requested.

Information we get from outside Vidiva:

- Professional networking sites or other public sources.
- Your results of background checks from the agencies which you and Vidiva work with.

3. How do we use your information?

We will use the personal data we collect about you to:

- assess your skills, qualifications, and suitability for the role that you are applying for;
- communicate with you about the recruitment process;
- keep records related to our hiring processes; and
- comply with legal or regulatory requirements of obligation to provide information before entering into a labor contract.

4. How long do we keep your personal data?

If your application is unsuccessful, we will keep your personal data for at least six months after we close the hiring process. If you want us to delete your personal data sooner, you can reach us through our contact provided as above. If you wish to be considered for other roles or apply for the same role in the future, we will keep your details within two years.

5. Your rights

You have the rights to:

- access your personal data that we store.
- correct or update us on any inaccurate data.
- ask us to delete or block your data.
- withdraw any consent you have given us regarding your data.

6. How to make a complaint to Vidiva?

If you have a complaint, please contact us as information provided above and we will do our best to fix the problem.

If you're still not happy, you can refer your complaint to us via our contact information as above-mentioned in Item 1 of this Notice.

----- **End** -----